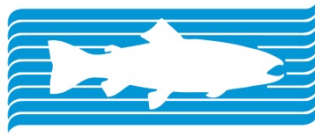


## CALIFORNIA TROUT



FISH · WATER · PEOPLE

**Position:** Central Valley Project Manager

**Office Location:** Sacramento Valley (Davis, Woodland, Sacramento, or possibly Chico)

**Posted:** 2-10-21

**Functional Area:** Conservation

*California Trout (CalTrout)* is a highly recognized and effective 501(c)3 conservation organization headquartered in San Francisco. For over 50 years, CalTrout has championed a remarkable number of initiatives focused on solving complex resource issues that balance the needs of fish and people. *CalTrout* has six regionally based offices located in key geographies where wild fish influence local communities. Our professional staff drives innovative, science-based solutions that work for the diverse interests of fish, farms, commerce, and the community. *CalTrout* is backed by a passionate Board of Directors, along with highly committed donors and a strong membership base.

### **Position Summary:**

The *Central Valley Project Manager* will assist the Program Director in managing the daily activities of CalTrout's Central California conservation initiatives including science programs and specific restoration projects. The project manager will be responsible for a wide range of activities, including grant proposal development and submittal; project administration, budgeting, budget tracking, and timely processing of invoices; overseeing subcontractors, project deliverables, and timelines; and participating in communications among CalTrout's Regional Managers and Directors.

The *Project Manager* will be responsible for obtaining, administering, and managing multiple grants/contracts with large budgets and diverse work elements. A primary task will be managing contracts with the University of California, and with Federal and California state agencies. This position also requires frequent contact and interaction with multiple regional level managers in federal, state, county, Tribal, and other agencies, and organizations as well as the public.

The *Project Manager* should demonstrate a competence and dedication to CalTrout's mission, initiatives, and conservation issues. This primarily includes fisheries habitat restoration and conservation. This role requires a high-level understanding of water resource management, resource agencies and their mandates, and regulatory compliance for project implementation. Experience with ecosystem markets, and landowner conservation subsidy programs like those of the NRCS would be a major bonus. The Project Manager is expected to work independently, using professional knowledge and judgment in ensuring that duties and responsibilities are carried out in a timely manner.

The *Project Manager* will contribute to the success of CalTrout's conservation staff, through expanding our capacity in innovative conservation efforts, such as developing strong partnerships with farm and water groups to improve the benefit to fish and wildlife from agricultural working landscapes.

### **This individual is expected to work closely with:**

- Key university partners to ensure that our conservation plans have a strong foundation in science,
- Governmental agencies,
- Farm and water district partners,

- CalTrout's Marketing, Development and Finance teams to raise funds, build member support and meet fiscal goals,
- CalTrout's advocacy team in Sacramento to help influence legislative and regulatory policy initiatives required for success.

**Requirements:**

- Master's degree in biology, fisheries, ecology, hydrology, environmental science/studies, environmental management, program management, nonprofit administration, business administration or related field *or* 5-8 years of related work experience.
- Experience in California's anadromous fish and their primary habitats
- Outstanding interpersonal skills and ability to build strong donor relationships
- Strong leadership skills and excellent written and communication skills required.
- Successful management experience required, including ability to lead, set objectives, and supervise work plans.
- Proven experience developing, directing, and managing projects, staff, and budget.
- Excellent organizational and time management skills required.
- Availability to travel, primarily throughout California (valid CA driver's license and dependable vehicle required).
- Experience doing field work including biological and ecological assessments (stream and snorkel surveys, habitat/stream monitoring, flow measurements, etc.) preferred.
- Demonstrated experience in MS Office Word, Excel, and PowerPoint required. Experience with Geographic Information Systems (ArcInfo/ArcView) preferred.
- Familiarity with the Central Valley region, its ecology, players

**What We Offer:**

*California Trout* offers a competitive compensation package, with excellent health insurance (medical, dental, vision), plus a match on 403(b) retirement plan. Our talented staff are caring, dedicated, and committed to our mission. We work hard and support each other, in a fun and collaborative environment. We also think outside the box and remain flexible to take advantage of new opportunities.

***California Trout is an Equal Opportunity Employer:*** Our commitment to diversity includes the recognition that our conservation mission is best advanced by the leadership and contributions of people of diverse backgrounds, beliefs, and culture. Recruiting and mentoring staff to create an inclusive organization that reflects CalTrout's mission is a priority and we encourage applicants from all cultures, races, colors, religions, sexes, national or regional origins, ages, disability status, sexual orientation, gender identity, military, protected veteran status or other status protected by law.

**To apply:**

Email applications to [jobs@caltrout.org](mailto:jobs@caltrout.org) - Add "Central Valley Project Manager" to the subject line.